



Mediation Worksheet

1. Describe your side of the story in a clear and logical way.

2. What supporting documents (such as receipts, statements, invoices or photographs) do you have that relate to the dispute?

3. Describe what is really important to you in this dispute.

4. Describe the other party's main concerns.

5. What would be the best result possible?

6. What would be the worst result possible?
